

HOWARD UNIVERSITY

Office of Regulatory Research Compliance

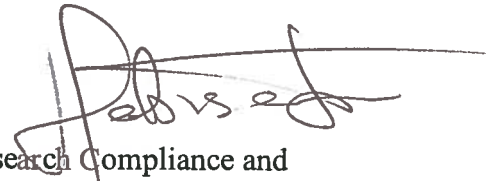
March 9, 2020

MEMORANDUM

TO: The University Research Community

FROM: Thomas O. Obisesan, MD, MPH, FAAFP
Associate Vice President for Regulatory Research Compliance and
Designated Institutional Official

SUBJECT: The Office of Regulatory Research Compliance (ORRC) will close during the Spring Break



The Office of Regulatory Research Compliance (ORRC) will be closed beginning Friday, March 13, 2020 at 5:00pm. The office will reopen on Monday, March 23, 2020. In preparation for the break, please note the following information:

The break does not alter the Institutional Animal Care and Use Committee (IACUC); Institutional Biosafety Committee (IBC); or Institutional Review Board (IRB) meeting schedules or deadlines for submission. During the spring break, Investigators may submit completed and signed applications for review via email to:

- **Medical IRB** - IRB-medical.orrc@howard.edu
- **Non-Medical IRB** - IRB-nonmedical.orrc@howard.edu
- **IACUC** - IACUC.orrc@howard.edu
- **IBC** - IBC.orrc@howard.edu
- **Excluded Research** - Exclusions.orrc@howard.edu
- **General Communication** - theorrc@howard.edu
- **MTA** - MTA.orrc@howard.edu

Review of applications will not occur during this period, but they will be processed for review after the ORRC reopens on March 23, 2020.

Please note: email is the preferred method of communication during the break.

