

HOWARD UNIVERSITY

Office of Regulatory Research Compliance

MEMORANDUM

TO: Faculty, Staff, Fellows, Residents, and Students

FROM: Thomas O. Obisesan, MD, MPH
Associate Vice President, Regulatory Research Compliance
Designated Institutional Official

CC: Anthony K. Wutoh, Ph.D., R.Ph., Provost and Chief Academic Officer
Deans of Schools and Colleges
Department Chairs

DATE: September 13, 2017

REFERENCE: The Collaborative Institute Training Initiative (CITI)

In compliance with the CITI and the Office of Regulatory Research Compliance (ORRC) policy and procedures, all faculty, staff, fellows, residents and students engaging in research, must certify completion of the CITI course in good faith (i.e., not completing the course for someone else, requesting someone else to complete the training on your behalf or sharing your CITI account with others).

Misrepresenting your identity by claiming credit for the work of others, or enabling others to take credit for your work, is a violation of the CITI's Terms of Service, and is considered falsification. The ORRC will disapprove the research of individuals found in violation of this training requirement, and further disciplinary action(s) will be imposed by the appropriate University Official(s).

For more information on the CITI training requirements, you may visit the ORRC website at: WWW.howard.edu/orrc

